

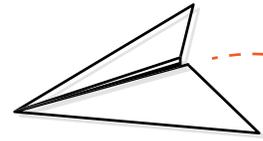
THINK TOGETHER VOLUNTEERS

Process for All

1 Daily Volunteers (18 years and older)

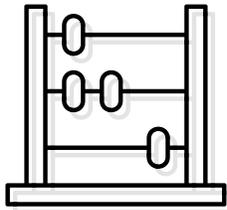
- Complete the online application: <https://thinktogether.org/school-volunteer/>
- Family and Community Engagement Coordinator will contact the potential volunteer.
- Family and Community Engagement Coordinator will contact Associate Directors and Site Program Manager about a potential volunteer placement.
- Schedule and clear a background check via a live scan for volunteer.
- Submit proof of negative TB, taken within the last 36 months.
- Complete Volunteer Orientation and Abuse Awareness Training (will be counted towards volunteer hours).
- Complete Volunteer On-Site Orientation Form with Site Program Manager.
- Volunteer will sign in and out on the Volunteer Sign-in Sheet.
- Site Program Manager submits hour log to Family and Community Engagement Coordinator on the 15th and last day of the month.

Volunteers wishing to serve in a high school program must be at least 22 years old.



2 One-Day Adult Volunteers (Volunteering for One Visit)

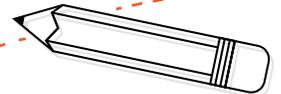
- Complete and sign the One-Day Volunteer Waiver.
- One-Day Volunteers must submit form one week prior to volunteer date.
- Complete Volunteer On-Site Orientation Form with Site Program Managers.
- Sign in and out on the Volunteer Sign-in Sheet.
- Submit One-Day Volunteer Sign-in Sheet to Family and Community Engagement Coordinator on the 15th and last day of the month.



3 Youth Volunteers (14- 17 years)

- Contact FACE@thinktogether.org if interested in volunteering.
- Family and Community Engagement Coordinator will contact the potential volunteer.
- Family and Community Engagement Coordinator will contact Associate Directors and Site Program Manager about a potential Youth Volunteer placement.
- Site Program Managers will provide Youth Volunteer with Parent Permission Form.
- Site Program Managers will submit completed form to Family and Community Engagement Coordinator.
- Family and Community Engagement Coordinator will confirm that the form has been received and Youth Volunteer has clearance to start.
- Site Program Managers will provide On-Site Orientation Form to Youth Volunteers.
- Youth Volunteer will track volunteer hours on hour log.
- Site Program Managers submits hour log to Family and Community Engagement Coordinator on the 15th and last day of the month.

Youth Volunteers are permitted to volunteer only in elementary programs serving grades K-3.



Contact us at FACE@thinktogether.org
for questions or inquiries about volunteering