



Think Together Volunteers

Daily Volunteers (18 years and older)

- Complete the online application: <https://thinktogether.org/volunteer/>
- Regional Family and Community Engagement team member will contact the potential volunteer.
- Schedule and clear a background check via a Live scan.
- Submit proof of negative TB, taken within the last 42 months.
- Complete a Volunteer Orientation
- Complete Program Leader Volunteer Induction (hours will be counted towards volunteer hours)
- Sign in and out on the Volunteer Sign-in Sheet and ADP
- SC will go to Think Train and download Adult Volunteer toolkit.
- Daily Volunteer will track volunteer hours on hour log.
- SC submits hour log to FCEC/S on the 15th and last day of the month.
 - **Volunteers wanting to volunteer at the High School level must be a minimum of 22 years of age.**

One Day Adult Volunteers (Volunteering for one visit)

- Complete and sign the One Time Volunteer Waiver & Guidelines.
- Prearrange volunteer day. (One day volunteers cannot be same day)
- Review one-day volunteer orientation form.
- Sign in and out on the Volunteer Sign-in Sheet.
 - **Contact the Family and Community Engagement Coordinator if interested in continuing.**

Youth Volunteers (14- 17 years)

- The SC will email FCEC/S and QAC to provide them with the Youth Volunteer first and last name, phone number, email, and potential start date.
- SC will go to Think Train and download Youth Volunteer toolkit.
- SC will provide Youth Volunteer with the documents that require parent signature.
- Once Youth Volunteer submits documents to SC, SC will email FCES and QAC the documents.
- FCES will confirm the documents have been received and Youth Volunteer has clearance to start.
- SC will provide Youth Volunteer Orientation to Youth Volunteer
- Youth Volunteer will track volunteer hours on hour log.
- SC submits hour log to FCEC/S on the 15th and last day of the month.
 - **May ONLY volunteer at an elementary level (K-3rd)**